



Missing In America Project

www.miap.us

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Resolution Six

WHEREAS, MIAP may have a need for its national officers, state coordinators and funeral escort personnel to travel to attend MIAP-related functions, MIAP State Coordinators upon request and approval by the MIAP financial officer may pay travel-related expenses, including accommodations, gas and meals upon proper approval;

WHEREAS, MIAP personnel may incur necessary office expenditures for MIAP escorts and events;

WHEREFORE, it is hereby resolved that:

1. MIAP's National Financial Officer, upon receipt of proper documentation such as invoices, receipts or credit card statements, will authorize reimbursement for any approved personnel and event for the cost of any travel-related expenses incurred on MIAP's behalf. Reimbursement will not be made for local missions, and the travel must take place outside a 100-mile radius from home of record.

2. This resolution is restricted to National and to those states that have an MIAP, Incorporated bank account containing sufficient funds to pay the costs requested to be reimbursed. Travel-related expenses will be limited to hotel/motel, ordinary automotive/motorcycle expenditures, or other public transportation. States with money held in the MIAP National Donation account that do not have their own bank account must submit to the National Operations Coordinator who will forward it upon approval to the National Financial Officer for payment.

3. Before attending an event for which reimbursement will be applied for, State Coordinators must obtain preapproval, from the National Operations Coordinator, who will then notify the National Financial Officer.

4. State Coordinators must obtain preapproval from the National Operations Coordinator before incurring any office expenditure for which they wish reimbursement.

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